

Visual media project manager for an international agency

Phoenix Design Aid A/S

Are you passionate about working with visual communication from a project manager perspective? Are you fueled by branding, strategic communication and campaigns? Do you have a substantial amount of energy and people-skills to inspire and manage several project teams and their creative minds? We have an amazing group of international clients, and an inspiring international work environment with personal development and career opportunities to offer you.

At Phoenix Design Aid, our clients are NGOs and international organizations, primarily United Nations agencies, all over the world. Our clients are entities with a strong passion for developing a sustainable world, they work with topics such as response to the climate and environmental crisis, combatting gender-based violence or tackling health emergencies. You can read much more about our projects at <https://phoenixdesignaid.com/cases/>

Our offices are located in Randers, Copenhagen, Nairobi, Sydney, Kenya, Ukraine and Panama City, and our clients are based all over the world. As our new creative media project manager, you will work from our headquarters in Randers, Denmark, together with our team of experienced visual media project managers developing publications and other projects for print and screen.

You give life to every project

Your job will be to firmly and reliably manage projects from start to end. You will work in close collaboration with our external partners, for example designers, editors, production studios and print houses and of course the clients. Regular responsibilities include:

- Project scoping and client on-boarding
- Producing tenders and price quotations
- Managing and coordinating projects, including budget management and reporting
- Obtaining offers from external partners / sub-contractors and finalizing contracts

You must be able to keep track of – and execute on – all your projects from start to end, from the initial proposal to the delivery and, ultimately also, the follow-up.

The world is your workplace

Working with us means that you will be working in an international environment and simultaneously have the opportunity to manage exciting projects that have a large impact on substantial amounts of people. For the ideal candidate, the opportunities for personal and professional growth are considerable because we work in a very dynamic environment with an extensive range of contacts. We greatly value innovative ideas and that you assume responsibility for acting independently.

Project manager and sharp communicator in multiple languages

It is important that you have a genuine desire to communicate with high-profiled clients around the world – and always strive to know more about the clients' activities and area of operations. It is essential that you are flexible and that you have a substantial understanding of strategic communication, branding and marketing obtained from studies in a higher education and that you have interest in management of visual communication materials. It is a mandatory requirement that you are fluent in spoken and written English. Any additional languages are an advantage.

Qualifications:

- Recognized diploma with a focus on media production or marketing management
- A minimum of 2 years' experience managing graphic projects for print and screen
- Work experience from an agency, larger institution or corporation will be considered an advantage

Application and contact

If you have any questions, you are welcome to contact COO Louise Harpøth at (+ 61) 450 299 335. Please send us your application via email to CV@phoenixdesignaid.com as soon as possible – write "Creative media project manager" in the subject line. We will interview candidates continuously as the applications come in.

We look forward to hearing from you.