

# Long-Term Agreements

Reference list, February 2024

We are the proud holders of a range of long-term agreements (LTAs) with intergovernmental organizations including UN entities covering a broad range of services within and around visual communication. Please find below the reference list of the LTAs that we currently hold. Some of our LTAs are available to be utilized for piggybacking in order to benefit from already established pricing arrangements for goods and services. For contact details of agency focal points, please contact us at [info@phoenixdesignaid.com](mailto:info@phoenixdesignaid.com)

## Our LTAs are divided into four main categories

Click the link to go directly to a category

- » [Creative communication](#)
- » [Web development](#)
- » [Graphic design for digital and print](#)
- » [Writing, copy-editing and translation](#)
- » [Videography and photography](#)

## Online portfolio

We invite you to review samples of our work in our online portfolio at: <http://phoenixdesignaid.com/cases>

Multi-disciplinary contracts for

## Creative communication

Organization/Entity:	Contract information:	Services:
<b>WHO</b> Avenue Appia 20 1211 Geneva 27 Switzerland	LTA for provision of communication products Contract no. RFP 2022-034_EXT-DCO_CommProducts Expiry date: 24 November 2026	Creative communication services for printed media, web and social platforms, including concept development, graphic design, illustration, animation, digital development and video editing.

## Web development

Organization/Entity:	Contract information:	Services:
<b>UN Environment Paris</b> 1, Rue Miollis, Batiment 7 75015, Paris France	LTA for digital development services Contract no. UNEP/2020/350/(4700018725) Expiry date: 21 March 2025	Hosting and maintenance, software and development support, UX/UI, web design and development, system architecture/infrastructure, testing and usability analysis, quality assurance, conceptualization and graphic design.
<b>International Atomic Energy Agency (IAEA)</b> Wagramerstrasse 5 1400 Vienna Austria	LTA for web design and users experience consultancy Contract no. 202111668 Expiry date: 17 December 2024	UI/UX, graphic design, web design and information architecture.
<b>UNDP</b> One United Nations Plaza, DC 1-1790 New York NY 10017, USA	LTA for Drupal and web development services Contract no.: UNDP-HQ-10075 Expiry date: 27 June 2026	Drupal development, Drupal theme development, additional technical web development as well as UX design and strategy services.

The following United Nations agencies piggyback on the UNDP contract:

- **UN Women**  
220 East 42nd Street, DN/409-76  
New York, NY 10017  
USA

## Graphic design for digital and print

<i>Organization/Entity:</i>	<i>Contract information:</i>	<i>Services:</i>
<b>UNESCO</b> Paris ED/GEM	LTA for graphic designs services LTA N°: RFP/EO/GEM/20/01 Expiry date: 01 September 2024	Design development, layout, formatting and artwork finalization for print and digital materials and communications materials.
<b>UNDP Independent Evaluation Office</b> One United Nations Plaza, 20th Floor New York, NY 10017, USA	LTA for graphic design services Contract no. UNDP-HQ-10120 Expiry date: 06 July 2025	Design development, layout, formatting as well as development of branding and visual materials.
<b>IFAD</b> Via Paolo di Dono, 44, 00142 Rome, Italy	LTA for graphic designs services Contract no. LTA no. 1672 Expiry date: 11 September 2026	Design development, layout, formatting and artwork finalization for print and digital materials and communications materials.

The following United Nations agencies piggyback on the IFAD contract:

- **UNCCD**  
UN Campus, Platz der Vereinten Nationen 1  
53153 Bonn  
Germany

<b>UNDP</b> 304 East 45th Street New York, NY 10017, USA	LTA for development of design for HDRO products Contract no. UNDP-HQ-10272 Expiry date: 01 January 2027	Development of design products, data visualizations, infographics and web and social media materials, including animation and video editing.
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## Writing, copy-editing and translation

<i>Organization/Entity:</i>	<i>Contract information:</i>	<i>Services:</i>
<b>UNDP</b> One United Nations Plaza, DC1-1904, New York, NY 10017, USA	LTA for language services Contract no. UNDP/BERA/CG/LTA/2020/1129 Expiry date: 31 December 2024	Translation, editing and copy-editing, interpreting, typesetting and layout, transcription, etc.

The following United Nations agencies piggyback on the UNDP contract:

- **UNFPA**  
Marmorvej 51,  
2100 Copenhagen  
Denmark
- **UN Women**  
220 East 42nd Street, DN/409-76  
New York, NY 10017  
USA
- **UNCDF**  
Two UN Plaza, 26th Floor  
New York, NY 10017  
USA

<b>UNAIDS</b> Avenue Appia, 20, CH-1211 Geneva 27 Switzerland	LTA for language services Expiry date: 31 August 2025	Translation, review and proofreading.
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<b>UNDP Armenia</b> 14 Petros Adamyan Street 0010 Yerevan Armenia	LTA for editing services Expiry date: 21 March 2025	Editing.
<b>UNHCR Greece</b> 91 Michalakopoulou Street, GR11528 Athens Greece	Frame agreement for translation services Expiry date: 17 October 2024	Translation.

## Videography and photography

<i>Organization/Entity:</i>	<i>Contract information:</i>	<i>Services:</i>
<b>International Atomic Energy Agency (IAEA)</b> Wagramerstrasse 5 1400 Vienna Austria	Contract purchase agreement Contract no. 202302507 Expiry date: 23 March 2026	Video production services.
<b>UNOPS Panama</b> Avenida Alberto Oriol Tejada Ciudad del Saber Clayton Panamá República de Panamá NOT OPEN FOR PIGGY BACKING	Open offer agreement Contract no. 1010032 Expiry date: 11 December 2024	Photography and audiovisual production.
<b>UNHCR Panama</b> Gonzalo Crance Street Building 171, Ciudad del Saber Clayton Panamá República de Panamá	Open offer agreement Contract no. ACNUR RFP-003-2023 Expiry date: 07 December 2025	Audiovisual production, event coverage, photography as well as 2D and 3D animations.

## Other long-term agreements and contracts

<i>Organization/Entity:</i>	<i>Contract information:</i>	<i>Services:</i>
<b>International Renewable Energy Agency (IRENA)</b> Masdar City P.O. Box 236, Abu Dhabi United Arab Emirates NOT OPEN FOR PIGGY BACKING	LTA for graphic design services Contract no. LTA/2023/00002/IRENA Expiry date: 07 August 2024	Creative communication services, for example digital communication, websites and social media services, print design and brand development, exhibitions and booths and other visibility materials, prepress, printing and production.
<b>International Renewable Energy Agency (IRENA)</b> Masdar City P.O. Box 236, Abu Dhabi United Arab Emirates NOT OPEN FOR PIGGY BACKING	LTA for filming and photography production Contract no.: IRENA-LTA/2022/006 Expiry date: 22 August 2024	Filming and photography production, location videography, video creation, animated elements, audio recording, including podcasts, interviews and other digital audio files.
<b>International IDEA</b> International Institute for Democracy and Electoral Assistance Strömsborg SE-103 34 Stockholm Sweden NOT OPEN FOR PIGGY BACKING	LTA for graphic design services and data visualization Contract no. 10102 Expiry date: 31 May 2024	Creative design services, for example creation of infographics, social media cards, PowerPoint presentations, leaflets, posters and greeting cards as well as static and animated microsites and typesetting.
<b>Danish Refugee Council</b> Borgergade 10 1300 Copenhagen K Denmark NOT OPEN FOR PIGGY BACKING	Purchase agreement Expiry date: 14 September 2024	Editing and copy-editing.
<b>Green Climate Fund</b>	LTA for translation services	Translation, editing and proofreading.

<p>Songdo International Business District G-Tower, 175 Art Center-daero Yeonsu-gu, Incheon 22004 Republic of Korea <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Contract no. GCF 2021/069 Expiry date: 19 October 2024</p>	
<p><b>OECD</b> 2, rue André Pascal 75775 Paris Cedex 16 France <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>LTA for graphic design services Contract no. 300005659 Expiry date: 16 June 2026</p>	<p>Cross-media graphic design services for publications and brochures for printed or online use, design services for web content and design supports and graphic packages for projects.</p>
<p><b>Council of Europe</b> Av. de l'Europe 67000 Strasbourg France <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework contract Contract no. FC.DGII.1201.2022 Expiry date: 31 December 2025</p>	<p>Photography, photo editing, layout, video production and animated video production.</p>
<p><b>Council of Europe</b> Av. de l'Europe 67000 Strasbourg France <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework contract Contract no. FC.DGII.36.2023 Expiry date: 14 September 2024</p>	<p>Translation.</p>
<p><b>IDH Sustainable Trade Initiative</b> Arthur van Schendelstraat 500 3511 MH Utrecht Netherlands <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework agreement. Contract no. 224094 Expiry date: 01 January 2025</p>	<p>Graphic and concept design, layout, illustration, photography as well as live-action and animated video production, including editing.</p>
<p><b>Columbia University</b> 615 West 131st Street Studebaker Building, 3rd Floor New York NY 10027 United States <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Design product and website service agreement Expiry date: 29 September 2025</p>	<p>Graphic design, layout, typesetting and website design.</p>
<p><b>Norwegian Refugee Council (NRC) Geneva</b> 16 La Voie-Creuse, 5th floor 1202 Geneva Switzerland <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework agreement Expiry date: 31 March 2025</p>	<p>Translation services, including proofreading, translation editing and layout.</p>
<p><b>International IDEA</b> International Institute for Democracy and Electoral Assistance Strömsborg SE-103 34 Stockholm Sweden <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework contract Contract no. 10349 Expiry date: 01 June 2024</p>	<p>Editing and proofreading.</p>
<p><b>OECD</b> 2, rue André Pascal 75775 Paris Cedex 16 France <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Framework agreement Expiry date: 18 July 2027</p>	<p>Concept and design work, layout, infographics and typesetting in English and native languages.</p>
<p><b>Jhpiego</b> 1615 Thames Street Baltimore, MD 21231 USA <i>NOT OPEN FOR PIGGY BACKING</i></p>	<p>Master Services Agreement Expiry date: 04 December 2026</p>	<p>Virtual simultaneous interpretation services.</p>